

Cambridgeshire Adult Safeguarding Team

Adult Safeguarding Investigations

LEVEL FOUR

A two-day course

Course Aim

This course is to enable staff to have an understanding of the issues relating to the investigative process and to adopt best practice when making enquiries in adult safeguarding cases.

Target Group

This training is designed for senior staff in provider services, who are required to take a lead role in investigating adult safeguarding concerns.

Learning Objectives

By the end of this course participants will have;

- ❖ Identified what is best practice in adult safeguarding enquiries and investigations?
- ❖ Developed their knowledge of the process of investigating possible abuse.
- ❖ Developed their knowledge of the specific procedures related to investigations.
- ❖ Identified their roles and responsibilities for self and others.
- ❖ Developed their skills in interviewing in situations where abuse is a possibility.
- ❖ Considered models of risk assessment.
- ❖ Practiced interviewing techniques.
- ❖ Practiced evaluating information gained through interviews.

Prerequisite Training

It is expected that delegates will be familiar with the *Cambridgeshire County Council Adult Safeguarding – Practice Guidance and Procedures*. Applicants must have attended a Raising Awareness Course. **The Management Responsibilities course is a recommended prerequisite to this course - please bring along your Management Responsibilities course booklet to the Initial Investigations course.**

Cost of the Course

Free of charge to:

- Cambridgeshire County Council, Community and Adult Services
- Cambridgeshire Community Services NHS Trust
- Cambridgeshire and Peterborough NHS Foundation Trust
- Voluntary and Independent Health and Social Care Organisations
- Carers and Direct Payments Personal Assistants

Charge of £85 per person applies to:

- Housing Sector, (inclusive of Registered Social Landlords and housing related Support Services)
- Local Government Agencies, (for example, District Councils)
- Education Sector.

Dates for 2012

27 th and 28 th March	South Fens Business Park	Chatteris
21 st and 22 nd May	Sackville House	Cambourne
19 th and 20 th September	Hereward Hall	March
20 th and 21 st November	CPDC	Trumpington

This course is a two-day course 9.15 until 16.30 – participants are required to attend both days

NO LUNCH WILL BE PROVIDED, HOWEVER REFRESHMENTS WILL BE AVAILABLE

Please be aware it is not always possible to buy food on or off the premises. We recommend that you bring your lunch with you on the day.

Applying for this course

To apply for this course please complete the Adult Safeguarding application form. When a completed application form has been returned, you will receive written confirmation of your space. Booking by phone will be held for 7 days, space will be allocated to the next waiting participant without notice unless the application form is received within 7 days of booking.

Cancellation Policy

- Cancellations must be made at least 10 working days before the start of the course
- Substitutions can be made up to 3 working days before the start of the course, or due to *exceptional circumstances, at the trainer's discretion on the day
- Non-attendance, *with no exceptional circumstances on the day, will be charged £100.

*Exceptional circumstances: sickness, bereavement, unplanned court appearances

For further details on course content or to book a place please contact:

Cambridgeshire Adult Safeguarding Training Team, Cambridgeshire County Council

Tel No: 01223 699307 or 01223 703538

Email: adultsafeguardingtraining@cambridgeshire.gov.uk

Website: www.cambridgeshire.gov.uk/social/adultprot/training

Adult Safeguarding training in Cambridgeshire is supported by the Cambridgeshire Adult Safeguarding Board which brings together representatives of the main agencies in the statutory, voluntary and independent sector, responsible for working with and providing services for vulnerable adults.