

Cambridgeshire Adult Safeguarding Team

Adult Safeguarding Management Responsibilities

LEVEL THREE

A two-day course

No Secrets Guidance 2000 emphasises that an effective response to abuse of vulnerable adults requires an interagency collaboration approach to ensure that all agencies and individuals work together to prevent abuse and deal sensitively and effectively with incidents of abuse.

Course Aim

To enable managers to be aware of their own responsibilities within local and national policies and guidance when managing cases of adult abuse, using a multi disciplinary approach.

Target group

This course is designed for Managers and senior staff who need further skills and knowledge in managing suspected and actual cases of adult abuse. It will be relevant to anyone in a supervisory role who will be responsible for management and supervision of staff who work with service users who may have been abused or who may have been the perpetrator of abuse.

Who would this course interest?

- ❖ Locality Managers
- ❖ Assistant Locality Managers
- ❖ Team Managers
- ❖ Senior Social Workers
- ❖ Domiciliary Care Managers
- ❖ Care Provider Managers
- ❖ Physical Disabilities Service
- ❖ Adult Services
- ❖ Older Peoples Service
- ❖ Learning Disability Partnership
- ❖ Housing Sector Managers
- ❖ Mental Health Trust – Senior Practitioners and Managers

Course Objectives

By the end of the course, participants should be able to:

- ❖ List organisational features which can lead to abuse going undetected and unaddressed
- ❖ Identify the national framework for adult protection and the underpinning legislation, guidance, policies and procedures
- ❖ Describe how a referral progresses through local procedures
- ❖ Critique the effectiveness of the current system and identify areas for development
- ❖ Describe how and when to use POVA and CRB checks and how to strike the balance when considering the referral of a worker to the ISA
- ❖ Understand the importance of integrating disciplinary procedures with adult protection procedures
- ❖ Outline management responses to whistle-blowing and how to support staff that blows the whistle.
- ❖ Explain professional approaches to decision-making, recording and reporting, and information sharing
- ❖ Developed an awareness of decision making within multi- agency adult safeguarding and other relevant policies and procedures
- ❖ Identify good management practice and preventative measures which can be put in place to promote the safeguarding of vulnerable adults from abuse

Facilitator

Christine Jones is a Psychologist (BSc Psych Hons) who is a registered member of the British Psychological Society and is qualified in the Psychotherapy, Person-Centred and Cognitive Behavioural Therapy counselling approaches. She also holds a City and Guilds teaching qualification.

She is currently employed by Cambridgeshire County Council as a Training Organiser for the Adult Safeguarding Team.

Christine has worked therapeutically with adolescents and young parents and has worked with homeless young people for the past 7 years. She has predominantly worked within the NHS for 15 years.

Christine has a particular interest in supporting those involved in the safeguarding process to ensure a consistent, supportive and effective approach with an emphasis on empowerment, prevention and protection for the vulnerable adult (s).

Outline of the Course:

Day one includes:

- Preferred decision making styles
- Fears and dreads within adult safeguarding
- Confidentiality, sharing information principle and legislation
- Good practice management
- Recruitment and accountabilities
- Defensible decision making
- Your own organisations' adult safeguarding policies and procedures
- Dealing with Risk

Day two includes:

- Cambridgeshire's adult safeguarding referral process
- Multi agency working
- Skills required to effectively manage the safeguarding adults process
- Preventative measures
- Whistleblowing and supporting your staff who use this policy
- Preventative measures
- Consolidating learning by working through a complex safeguarding adults investigation

Prerequisite Training

It is expected that delegates will be familiar with the *Cambridgeshire County Council Protection of Vulnerable Adults from Abuse – Practice Guidance and Procedures* and this course will develop that knowledge in a practice setting. Applicants must have attended a Raising Awareness Course.

Cost of the Course:

Free of charge to:

- Cambridgeshire County Council staff
- Primary Care Trust staff
- Mental Health Trust staff
- Staff from the Voluntary and Independent health and social care sector.

Charges apply to the:

- Independent Housing Providers at a charge of £85 per person
- Voluntary Housing Providers at a charge of £65 per person



Charge for Resources

The Adult Safeguarding Training Manager has developed an extensive resource (CD Rom) to enhance professionals' knowledge on Adult Safeguarding. This information is a mixture of adult safeguarding material, literature, guidelines and policies, all of which is valuable for managing adult safeguarding cases. The C.D Rom is given on completion of training for a small fee of £30.

Key questions to be considered in advance of attending the programme

1. Have you familiarised yourself with the current Cambridgeshire policy and procedures – Safeguarding Adults? If not, you need to do so in preparation for your attendance on this programme.
2. Do you manage staff or a service that provides care, health or safeguarding for vulnerable adults?
3. Does your professional role (currently or potentially) require you to respond to adult safeguarding concerns?
4. Is it your responsibility to report concerns of abuse to other organisations (Cambridgeshire County Council Adult Support Services, Adult Safeguarding Team or CQC)?
5. Do you have a good working knowledge of what is meant by “abuse” and the different categories of abuse? You will need to have a good working knowledge in advance of attending the programme.
6. Is your service regulated by CQC, Supporting People, Contracts Departments (Cambridgeshire County Council) or another external body? What expectations do they have of you and your service regarding adult protection?
7. Have you discussed your attendance on this programme with your line manager? What expectations does your line manager have of you (within the team) following your attendance on this programme?

Applying for this course

To apply for this course please complete the Adult Safeguarding application form once a completed application form has been returned, you will receive written confirmation of your space. Booking by phone will be held for 7 days, space will be allocated to the next waiting participant without notice unless the application form is received within 7 days of booking.

Cancellation Fee

If staff have booked a place on this course and fail to attend without informing the course administrator before ten calendar days of the commencement of the course there will be a charge of £100 per person per day.

Dates for April – November 2010

20 th and 21 st April	Cambridge Professional Development Centre	Trumpington
26 th and 27 th May	Hereward Hall	March
9 th and 10 th June	Godmanchester Professional Development Centre	Godmanchester
23 rd and 24 th June	Cambridge Professional Development Centre	Trumpington
15 th and 16 th September	Godmanchester Professional Development Centre	Godmanchester
4 th and 5 th October	Cambridge Professional Development Centre	Trumpington
20 th and 21 st October	Hereward Hall	March
22 nd and 23 rd November	South Fens Business Park	Chatteris

This course is a two-day course 9.15 until 16.30 – participants are required to attend both days

NO LUNCH WILL BE PROVIDED, HOWEVER REFRESHMENTS WILL BE AVAILABLE

Please be aware it is not always possible to buy food on or off the premises. We recommend that you bring your lunch with you on the day.

For further details on course content or to book a place please contact:

Cambridgeshire Adult Safeguarding Training Team

Cambridgeshire County Council

Tel No: 01223 699307 or 01223 703538

Email: adultsafeguardingtraining@cambridgeshire.gov.uk

Website: www.cambridgeshire.gov.uk/social/adultprot/training/Training+Courses.htm